INDIAN STATISTICAL INSTITUTE

203, Barrackpore Trunk Road, Kolkata-700 108

(An Autonomous Institute under MoS&PI, Government of India)

Advertisement No. REC-11/2026-8, KOL **Date: 02.11.2026**

NOTICE INVITING APPLICATIONS FOR EMPANELMENT OF CENTRAL GOVERNMENT COUNSEL

1. The **Indian Statistical Institute (ISI)**, an autonomous institution under the **Ministry of Statistics and Programme Implementation, Government of India**, invites applications from eligible and experienced counsels for empanelment as Panel Counsel/Standing Counsel to represent the Institute before the Supreme Court, High Courts, District Courts, Commercial Courts, the Central Administrative Tribunal (CAT), arbitral tribunals, and other judicial, quasi-judicial and statutory authorities in Kolkata, Delhi, Chennai, Bengaluru, Hyderabad, Giridih, Ranchi, Tezpur & Guwahati.

2. About ISI

The **Indian Statistical Institute (ISI)** is a premier and internationally acclaimed research, teaching and training Institute, headquartered in Kolkata, India with centres in Delhi, Chennai, Bengaluru, Hyderabad, North-East Region, Giridih, Mumbai and Pune. It was declared as an Institute of National Importance by the Government of India under the Indian Statistical Institute Act, 1959. Established in 1931, the Institute is an autonomous body funded by the Ministry of Statistics & Programme Implementation of the Government of India.

3. Eligibility Criteria

A. The applicant shall satisfy the following eligibility conditions:

a) Enrolled with the Bar Council of India/concerned State Bar Council under the Advocates Act, 1961.
b) Empaneled with the Department of legal affairs, Ministry of Law & Justice, Government of India as a Central Government Standing Counsel (CGSC) for the concerned Court/State for a minimum period of 3 years with proven track record.
c) Should possess adequate experience of appearing before the Supreme Court, High Courts, District Courts, Commercial courts, Central Administrative Tribunal (CAT), and other judicial or quasi-judicial forums in the relevant State.
d) Possess adequate knowledge and experience in handling service & establishment matters, land and property related matters, civil suits, writ petitions, arbitration proceedings, contractual disputes, matters before the CAT, etc.
e) Maintain an office with adequate infrastructure in the city/cities for which the application is submitted.
f) Not have been debarred, blacklisted or removed in the last three financial years from any panel of Department of Legal Affairs, Government Departments/PSU's, Autonomous Bodies or any other Government Organisation.

B. Preference shall be given to counsels having experience in dealing maximum no. of cases in the above mentioned fields.

C. The applicant shall clearly mention the jurisdiction(s) for which empanelment is sought.

4. Scope of Engagement:

A. The empaneled counsel shall:

a) Represent and protect the interest of the Institute before the Supreme Court, High Courts, District Courts, Commercial courts, Central Administrative Tribunal (CAT), arbitration tribunals and other judicial/quasi-judicial authorities in the concerned State.

b) Represent the Institute in various legal matters relating to service & establishment, land and property related matters, civil suits and writ petitions, arbitration proceedings, contractual disputes, matters before the CAT, any other legal matter in the concerned State as assigned by the Institute from time to time.

c) Draft/vet pleadings, affidavits, written statements, appeals, orders, contracts, Agreements, tender documents, undertakings, indemnity bonds, Memoranda of Understanding (MoUs), Non-Disclosure Agreement (NDAs), deeds, RTI replies and other legal documents.

d) Provide opinion/advice on any other legal issues arising out of the functions of the Institute and assigned from time to time.

e) Attend conferences and meetings with officers of the Institute on legal matters.

f) Perform such other legal assignments as entrusted by the Institute from time to time.

B. The engagement shall initially be for a period of **one (1) year** from the date of engagement. The engagement may thereafter be extended annually for a further period of **two (2) years on per year basis**, subject to:

- **i.** Valid empanelment with the Department of Legal Affairs, Ministry of Law and Justice, Government of India, as Central Government Standing Counsel (CGSC) for the concerned Court/State
- **ii.** Satisfactory performance of the Counsel
- **iii.** Continued requirement of the Institute

C. In the event that the empanelment of the Counsel with the **Department of Legal Affairs (DoLA)** ceases, expires, is cancelled, or is otherwise rendered invalid before the expiry of the one-year period of engagement pursuant to this advertisement, the empanelment/engagement of such Counsel with the Institute under this Agreement shall **automatically cease with effect from the date on which the DoLA empanelment ceases to be valid, without any further notice from the Institute.**

D. The fee structure shall be governed by the OM No J-12011/6/2025-Judicial/E.158060 dated 05.02.2026, issued by the Department of Legal Affairs Ministry of Law & Justice, Government of India, as amended from time to time, subject to approval of the Competent Authority of the Institute. The fees shall be paid on case-to-case basis upon submission of valid bills.

E. The empanelment shall be purely on professional basis and shall not be construed as employment with Indian Statistical Institute.

5. Submission of Applications

A. Interested counsels fulfilling the eligible criteria, shall submit their application in the enclosed proforma along with

- Curriculum Vitae (CV)
- Documents pertaining to educational qualification
- Proof of enrolment with the Bar Council
- Proof of empanelment with Department of Legal Affairs, Ministry of Law & Justice, Government of India

- List of important cases handled along with a brief summary of each case.
- Undertaking in respect of Clauses 3(A)(e) & 3(A)(f).
- Any other supporting documents considered relevant.

The application shall be submitted to the following address within 28.12.2026:

The Chief Executive (Administration & Finance)
Indian Statistical Institute
203, B.T. Road
Kolkata-700108

B. Applications received after the prescribed date or incomplete applications shall be liable to be rejected without any further correspondence.

C. **T**he Institute reserves the right to accept or reject any application without assigning any reason and to withdraw or modify this notice or the terms and conditions of the engagement at any stage.

6. Selection and Empanelment

A. Applications received within the prescribed date and completed in all respects shall be scrutinized and evaluated by a Committee constituted by the Competent Authority of the Institute.

B. Applications fulfilling the prescribed eligibility criteria and accompanied by all required documents shall be evaluated by the Committee on the following parameters:

Sl No	Criteria	Maximum Marks
1	Experience as CGSC, including experience beyond the minimum prescribed period of 3 years <3 years-0 3-5 years-5 marks 6-8 years-10 marks 9-10 years or more-15 marks	15
2	Relevant cases handled in a. Service & establishment matters, land and property related matters-10 marks b. Civil suits, other writ petitions-5 marks c. Arbitration proceedings & contractual disputes-4 marks d. Matters before CAT and other judicial or quasi-judicial forums-4 marks e. Other litigation directly relevant to the functions/activities of the Institute-2 marks	25
3	Court/Forum experience – * a. Experience before both the Supreme Court & High Courts: 10 marks b. Experience before High Courts only:8 marks	25

	c. Experience before District/Commercial Courts: 4 marks d. Experience before CAT/other judicial or quasi-judicial forums- 3 marks	
4	Office infrastructure and accessibility in the jurisdiction for which empanelment is sought a. Adequate office infrastructure**,** including workspace, computer/laptop, printer/scanner, internet connectivity and other necessary facilities for handling litigation-2 marks b. Availability of adequate professional/clerical support staff for filing, documentation, case tracking and prompt coordination with the Institute-3 marks	5
5	Individual interaction	30
Total Marks		**100**

***In case of Sl No 3 above, marks shall awarded for either the experience mentioned at (a) or (b), as applicable and shall not be cumulative.**

C. The minimum qualifying marks for empanelment shall be 60 out of 100.

D. Mere attainment of the minimum qualifying marks shall not confer any right to empanelment. The number of Counsels to be empaneled for each jurisdiction shall be determined by the Institute based on its requirements and the availability of suitable candidates, and **the decision of the Institute regarding empanelment shall be final and binding.**

E. The minimum no. of Counsels to be empaneled by the Institute for each location shall as per the following:

Sl No	**Location**	**Minimum No. of Counsels to be Empanelled**
1	Delhi	3
2	Kolkata	3
3	Chennai	1
4	Bengaluru	3
5	Hyderabad	1
6	Giridih/Ranchi	3
7	Guwahati/Tezpur	2
Total		**16**

F. Empanelment shall not confer any exclusive right or guarantee the assignment of work.

7. <u>Other Terms and Conditions</u>

a) Empanelment shall not confer any right to allocation of cases or guarantee of any minimum volume of work.

b) Assignment of cases shall be made as per the requirement of the Institute.

c) The empaneled counsel shall maintain strict confidentiality of all information relating to the cases.

d) The counsel shall immediately disclose any conflict of interest and shall not represent any party against the Institute during the period of empanelment without prior written permission.

8. <u>Termination</u>

The Institute may terminate the empanelment of the Counsel at any time by giving **thirty (30) days' prior written notice**, without assigning any reason, if:

- Any information furnished in the application is found to be false or misleading;
- The Counsel is found guilty of professional misconduct;
- Performance is found to be unsatisfactory;
- The counsel ceases to fulfil the eligibility conditions;
- A conflict of interest arises which, in the opinion of the Institute, is prejudicial to its interests; or
- Continuation of the empanelment is considered not to be in the interest of the Institute.

However, In the event that the empanelment of the Counsel with the **Department of Legal Affairs (DoLA)** ceases, expires, is cancelled, or is otherwise rendered invalid before the expiry of the one-year period of engagement pursuant to this advertisement, the empanelment/engagement of such Counsel with the Institute under this Agreement shall **automatically cease with effect from the date on which the DoLA empanelment ceases to be valid, without any further notice from the Institute.**

The Counsel may also withdraw from the panel by giving 30 days' prior written notice.

Sd/-
Chief Executive (A&F)

Place: Kolkata
Date: 02.11.2026

INDIAN STATISTICAL INSTITUTE

PROFORMA FOR APPLICATION FOR EMPANELMENT OF COUNSEL IN THE INDIAN STATISTICAL INSTITUTE

Sl No	Particulars	Details of particulars
1	Name in full (in block letters)	
2	Date of Birth and Age (on the closing date of the application)	
3	Father's Name	
4	Complete Residential Address with Mobile No.	
5	Complete Official Communication Address with Mobile No.	
6	Email ID	
7	Educational Qualification (self-attested photocopies of documents to be attached)	
	Area(s) of specialization	
8	Date of enrolment with the Bar Council (self-attested photocopies of documents to be attached)	
9	Date of empanelment with Department of Legal Affairs, Ministry of Law & Justice, Government of India(self-attested photocopies of documents to be attached)	
10	Courts/Tribunals where the applicant ordinarily practices (e.g., Supreme Court, High Court, CAT, Commercial Court, District Courts, etc.)	

11	Jurisdiction(s)/City(ies) for which empanelment is sought	
12	No. of cases handled in the relevant fields as mentioned in the advertisement	
13	List of documents enclosed	

Declaration

I hereby declare that the information furnished in this application and the documents enclosed are true and correct to the best of my knowledge and belief. I understand that if any information furnished by me is found to be false, incorrect, or misleading at any stage, my candidature/empanelment shall be liable to be cancelled without prejudice to any other action that may be deemed appropriate by the Indian Statistical Institute. I further declare that I have read and understood the terms and conditions of empanelment and agree to abide by the same.

Place:

Date:

(Signature of the Applicant)